

Ludlow Church of England School



Careers Guidance: PROVIDER ACCESS POLICY

Approved By	School Performance Committee
Date Approved	September 2020
Last Revised	September 2022
Review Date	July 2023

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school, for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

All students in years 7-11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies, workshops, group discussions, careers adviser appointments and taster events;
- to understand how to make applications for the full range of academic and technical courses

Management of provider access requests

Procedure

A provider wishing to request access should contact:

Alex Griffiths-Jones

IAG Lead

01584 872691

a.griffiths-jones@ludlowschool.com

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers with an opportunity, to come into school to speak to students and/or their parents/carers/carers. These events include:

	Autumn Term	Spring Term	Summer Term
Year 7	<ul style="list-style-type: none"> • Oakerwood (Team Building; resilience; Life Skills) • Virtual assemblies: Local colleges • START Profile (Login details provided to students and parents/carers via website) • Science Club • KS3 Award (Volunteering opportunities in the local community) • Careers Newsletter Tutor Time • Careers update in whole school newsletter to students and parents/carers 	<ul style="list-style-type: none"> • Science Club • Careers Newsletter Tutor time • Careers update in whole school newsletter to students and parents/carers 	<ul style="list-style-type: none"> • Science Club • Y10 Work Experience Tutor time feedback, Q&A • Careers Newsletter tutor Time • Careers update in whole school newsletter to students and parents/carers
Year 8	<ul style="list-style-type: none"> • Careers Convention • Live presentation story from Armed Services Engagement Group (Virtual) • Science Club • Virtual assemblies: Local colleges • START Profile (Login details provided to students and parents/carers via website) • KS3 Award (Volunteering opportunities in the local community) • Y10 Work Experience Tutor time feedback, Q&A • Careers Newsletter Tutor time • Careers update in whole school newsletter to students and parents/carers 	<ul style="list-style-type: none"> • Apprenticeship Show – advertised to all students • Science Club • Careers Newsletter Tutor time • Careers update in whole school newsletter to students and parents/carers 	<ul style="list-style-type: none"> • The Real Game/Money Matters, using Nationwide Building Society resources (Maths SOW Summer HT1). • Science Club • Careers Newsletter tutor Time • Careers update in whole school newsletter to students and parents/carers • Y10 Work Experience Tutor time feedback, Q&A • Residential: Arthog (Life Skills; Resilience; Team Building)
Year 9	<ul style="list-style-type: none"> • Options Launch: Parents/carers/Carers and students provided with user guides explaining post-16 choices (Apprenticeships, A-Level, BTEC) • Careers appointments prioritised for Y9, focus on PPG, SEND, MA, boys, during Y11 mock week • Careers Convention • Science Club • Virtual assemblies: Local colleges • START Profile (Login details provided to students and parents/carers) • DofE launch • KS3 Award (Volunteering opportunities in the local community) • Careers Newsletter Tutor time 	<ul style="list-style-type: none"> • VTT Day: Planning my Future: Encounters with local employers, post-16 pathways advice and guidance • Options talk (AimHigher/NCOP) • Careers appointments with school Adviser (1:1, small group, reflecting common interests, vulnerable groups) Options focus • Apprenticeship Show – advertised to all students • Science Club • Careers Newsletter Tutor time • Careers update in whole school newsletter to students and parents/carers • Department based GCSE Options launch (Link with Career Pathways) • Taster sessions of GCSE subjects 	<ul style="list-style-type: none"> • University visit to Worcester (AimHigher) for whole of cohort • Science Club • Careers appointments with school Adviser (1:1, small group, reflecting common interests, vulnerable groups) • Careers Newsletter Tutor time • Careers update in whole school newsletter to students and parents/carers • ‘Become a Hero’ NCOP (Raising Aspirations in boys) • Visit to Tapas Restaurant (communication skills; employer encounter)

	<ul style="list-style-type: none"> Careers update in whole school newsletter to students and parents/carers 		<ul style="list-style-type: none"> Visit to Primary School (Spanish) – (communication skills; Career Pathways) RAF – Ready, Steady, Cook (employer encounter) Pre-work experience visit Work Experience Week Fast Fashion ‘Alternative Prom’ (organising event, business set up, marketing) Health and Safety at Work NCOP Assembly
Year 10	<ul style="list-style-type: none"> Careers Convention Work Experience launch Letters to employers/1:1 contact (Work Experience requests) COPE Group visit Shrewsbury and Hereford Colleges, County Training and local employers, throughout the year Citizenship sessions: College applications START Profile (Login details provided to students and parents/carers) Ludlow College PE pathways Virtual assemblies: Local colleges Continue D of E Careers Newsletter Tutor time Careers update in whole school newsletter to students and parents/carers 	<ul style="list-style-type: none"> START Profile (Login details provided to students and parents/carers) Work Experience ‘Where to Next’ forms Apprenticeship Show – advertised to all students Health and Social Care: Medical careers (Virtual) Citizenship sessions: College applications ‘Speak Out’ – Speakers Trust Careers appointments (Parents/carers, carers, student @ Y10 PTCE) Careers Newsletter Tutor time Careers update in whole school newsletter to students and parents/carers 	<ul style="list-style-type: none"> Tutor time small group Careers appointment Post-16 Pathways talks(AimHigher/NCOP) – Raising Aspirations Taster Day at Ludlow College Citizenship sessions: College applications ‘Speak Out’ Final RAF – Ready, Steady, Cook MCMT Trip (STEM) University of Worcester ‘Because you are a girl’ – Challenging gender stereotypes Careers Newsletter Tutor time Careers update in whole school newsletter to students and parents/carers
Year 11	<ul style="list-style-type: none"> Ludlow Food Festival (GCSE Food group) Careers Convention Assemblies - Shrewsbury, Hereford and Ludlow Colleges (Virtual) NCS presentations on volunteering, employability skills Continue D of E COPE Group visit Shrewsbury and Hereford Colleges, County Training and local employers throughout the year START Profile (Login details provided to students and parents/carers) Virtual assemblies: Local colleges NCS Launch Ludlow College PE Pathways Careers appointments (parents/carers, carers and students) at PTCE 	<ul style="list-style-type: none"> Post-16 provider interviews NCOP Apprenticeship Show – advertised to all students Motivational Speaker (AimHigher) (tbc) Assembly for HWTG re apprenticeships (tbc) Health and Social Care: Medical careers (Virtual) RAF Careers Pathways RAF: Interview skills workshops Ludlow College session ‘Why choose Criminology and Psychology at A Level Careers Newsletter Tutor time Careers update in whole school newsletter to students and parents/carers 	<ul style="list-style-type: none"> Post-16 provider interviews NCS Social Action project and University Residential Aberystwyth/AimHigher ‘Where your subjects can take you.’ Careers Newsletter Tutor time Careers update in whole school newsletter to students and parents/carers

	<ul style="list-style-type: none">• Information to parents/carers/carers – ‘Post-16 Pathways explained’• Army: Careers in the Armed Forces• Army: Application form - general• Careers Newsletter Tutor time• Careers update in whole school newsletter to students and parents/carers		
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Premises and facilities

The school will make the main hall, classrooms, or private meetings rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the IAG Manager.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the IAG Manager for distribution in school.