



Ludlow CE School Risk Assessment

FOR: Operating school following the new measures in response to the Omicron variant of COVID-19

Name of Assessor: Paula Hearle/Nick O'Sullivan

Dates of assessment: 3rd January 2022 (updates highlighted from 14 December 2021)

Review: On-going

Signature: P.Hearle

Hazard is something with the **potential** to cause **harm**. **Risk (R)** is the **likelihood** of someone being hurt multiplied by the **severity** of the occurrence.

B. RISK MATRIX - This section is used for guidance to complete Section C.

level of risk = likelihood x severity

		1	2	3	4	5
Increasing consequence or severity ↑	5	5 LOW	10 MED	15 MED	20 HIGH	25 HIGH
	4	4 VERY LOW	8 LOW	12 MED	16 MED	20 HIGH
	3	3 VERY LOW	6 LOW	9 LOW	12 MED	15 MED
	2	2 VERY LOW	4 VERY LOW	6 LOW	8 LOW	10 MED
	1	1 VERY LOW	2 VERY LOW	3 VERY LOW	4 VERY LOW	5 LOW
		1	2	3	4	5
		Increasing likelihood or probability →				

PRIORITY OF ACTION

HIGH	17 - 25	Unacceptable - Stop work or activity until immediate improvements can be made.
MEDIUM	10 - 16	Tolerable but need to improve within a reasonable timescale e.g. 1-3 months depending on the situation.
LOW	5 - 9	Adequate but look to improve by next review.
VERY LOW	1 - 4	Residual risk acceptable and no further action will be required all the time the controls measures are maintained.

Score	Likelihood/Probability	Description
5	Very likely/Almost Certain	The event is expected to occur in most circumstances
4	Likely	The event will probably occur in most circumstances
3	Fairly likely/Possible	The event could occur at some time
2	Unlikely	The event is not likely to occur in normal circumstances
1	Very Unlikely	The event may occur only in exceptional circumstances

Score	Consequence/Severity	Description
5	Catastrophic/Severe/Fatality	Death or permanent disability to one or more persons
4	Major injury/ill health	Hospital admission required e.g. broken arm or leg
3	Moderate (over 3 day injury/ill health)	Medical treatment required, over three day injury
2	Minor injury/ill health	First Aid is required
1	Insignificant/no injury	Injuries not requiring first aid treatment

C. Use information from section B to identify level of risk for each hazard

What are the Hazards?		Who might be harmed and how the hazard could cause harm	What are you already doing (Existing Controls)	Risk Level Low/Med/ High	What further actions are necessary	Residual Risk Level Low/Med/ High	Action: monitored by Paula Hearle	
							Who	When
1	Spread of C-19 to and within the school community, to take into account the Omicron variant	Staff and students, and visitors to the school site.	<ol style="list-style-type: none"> In line with Government Guidance (w.e.f 29/11/21) it continues to remain no longer necessary to keep students in consistent groups ('bubbles'); From 16 August 2021, students under the age of 18 years and 6 months old will no longer be required to self-isolate if they are contacted by NHS Test and Trace as a close contact of a positive COVID-19 case. If the student is aged above 18 years and 6 months and they have <u>not</u> vaccinated, <u>they will</u> 	5 x 3 = 15	<ol style="list-style-type: none"> If the school has an outbreak in the school setting, the local Director of Public Health may advise that face coverings should temporarily be worn in communal areas or classrooms (by students, staff and visitors, unless exempt); In most cases, parents/cares will agree that a child with symptoms should not attend school, given the potential risk to others; if a parent/carer insists on their child attending, School Management can take the decision to refuse the student if, in our reasonable judgement, it is necessary to protect 	5 x 2 = 10	All	On-going

			<p><u>need to self-isolate</u> as a close contact;</p> <p>3. Individuals are not required to self-isolate if they live in the same household as someone with COVID-19, or are a close contact of someone with COVID-19, <u>and any</u> of the following apply:</p> <ul style="list-style-type: none"> a. they are fully vaccinated; b. they are below the age of 18 years and 6 months; c. they have taken part in or are currently part of an approved COVID-19 vaccine trial; d. they are not able to get vaccinated for medical reasons. <p>They are, as close contacts, strongly advised to undertake daily LFD testing for 7 days.</p>	<p>other students and staff from possible infection from Covid-19;</p> <p>3. School Management appreciate that some staff members and parents/carers will be concerned by the changes to Covid-19 measures across England; all stakeholders will be made aware of this Risk Assessment and will be encouraged to share concerns in order to reduce workplace stressors;</p> <p>4. School will retain a suitably sized Asymptomatic Test site (ATS) facility ready for any temporary response;</p> <p>5. School Management have an Outbreak Management Plan to assist them if they are advised to take extra measures to help break chains of transmission; given the detrimental impact that restrictions can have on young people, any additional measures will only be</p>			
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			<p>4. Close contacts will be contacted by NHS Test and Trace and advised to take a PCR test.</p> <p>5. Staff who do not need to isolate, and young people aged under 18 years and 6 months, who usually attend school, and have been identified as a close contact, should continue to attend school as normal. These staff and students are strongly advised to take an LFD test every day for 7 days so that they can continue to attend school, as normal, unless they produce a positive test result;</p> <p>6. If the LFD test is positive, they should self-isolate and order a PCR test to confirm the result; if the PCR is positive, they must self-isolate for 7 days; if the PCR test is negative, they no longer need to self-</p>		<p>considered as a last resort, and for the shortest amount of time possible;</p> <p>6. Additional measures may include ceasing whole school assemblies, staggered break/lunchtime service, wearing face coverings in communal areas and classrooms for staff/students, returning to “bubbles”, or sending groups of students home);</p> <p>7. SLT aware of the contact email of Local Outbreak Control Team and contact number;</p> <p>8. School Management are aware of the Government recommendation that all school staff and eligible students take up the offer of Covid-19 vaccinations;</p> <p>9. School Management are aware of Government advice w.e.f. 13th December 2021, that office workers can work from home, if their role allows this;</p>			
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			<p>isolate but should continue to carry out the remainder of the daily tests, and only need to isolate if it is positive.</p> <p>7. School Management are aware that the self-isolation advice for people with Covid-19 has changed: it is now possible to end self-isolation after 7 days, following 2 negative LFD tests, taken 24 hours apart. The first LFD test should not be taken before the sixth day; staff are advised to continue to take LFD tests on returning to school on days 8, 9 and 10;</p> <p>8. All individuals who have been identified as a close contact of a suspected or confirmed case of the Omicron variant of Covid-19, irrespective of vaccination status and age, will be contacted directly by</p>	<p>10.SLT to continue to encourage staff, students and parent/carers to continue to test twice-weekly, using lateral flow device (LFD) tests at home, and to isolate and access a PCR test, following a positive result.</p>			
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			<p>NHS Test and Trace, or the local health protection team, and required to self-isolate immediately, and asked to book a PCR test.</p> <p>9. School Management are aware that contacts from a school setting will only be traced by NHS Test and Trace where the positive case specifically identifies the individual as being a close contact; close contact will be advised to take a PCR test;</p> <p>10. School Management are aware that if several confirmed cases occur within 14 days, we may have an outbreak. School Management will call the dedicated advice service who will escalate the issue to our local health protection team. The DfE helpline on 0800 046 8687 and</p>					
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			<p>selecting option 1 for advice on the action to take in response to a positive case;</p> <p>11. From 4th January 2022, face coverings are now required for students in classrooms, along with students, staff, parents/carers and visitors wearing face coverings in communal areas, meeting rooms and corridors; a period of movement time will be introduced between timetabled lessons, to allow students time outside in the fresh air, without face coverings; face coverings are also now legally required to be worn on public transport; this includes public transport and dedicated school transport; this measure will be reviewed on 26th January; this does</p>					
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			<p>not apply to people who are exempt, or when outdoors or where wearing a face covering would impact on the ability to take part in exercise or strenuous activity e.g. PE and Dance lessons; face shields can be worn by persons exempt from wearing a face covering, but they should be aware that face shields on their own, do not provide the same level of protection ;</p> <p>12. When removing a face covering, staff, students and visitors should:</p> <ul style="list-style-type: none">a. Wash their hands thoroughly with soap and water for 20 seconds or use hand sanitiser before removing;b. Only handle the straps, ties or clips;					
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			<ul style="list-style-type: none">c. Not give it to someone else to use;d. If single use, dispose of it carefully in a household waste bin and do not recycle;e. Once removed, store reusable face coverings in a plastic bag until there is an opportunity to wash them;f. If reusable, wash it in line with manufacturer's instructions at the highest temperature appropriate for the fabric;g. Wash their hands thoroughly with soap and water for 20 seconds or use hand sanitiser once removed; <p>13.School Management will continue with:</p> <ul style="list-style-type: none">a. Ensuring good hygiene for everyone e.g. frequent and					
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			<p>thorough hand cleaning, either using soap and water, or hand sanitiser – bottles of sanitiser must continue to be made available in all classrooms and the dining room;</p> <p>b. Promote the 'catch it, bin it, kill it' approach to support respiratory hygiene, with lidded bins in each classroom;</p> <p>c. Maintain an appropriate cleaning schedule, using standard products such as detergents and disinfectants; this will include regular cleaning of areas and equipment (for example, twice per day), with a particular focus on frequently touched surfaces;</p>					
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			<ul style="list-style-type: none">d. Keeping occupied spaces well-ventilated; see <i>GP Maximising Ventilation & CO₂ Monitors</i>;e. Keep lunch rotations and staggered end to the school day;f. Keep one-way movement to ease congestion (except in A block);g. Maintain separate First Aid area in CCM;h. Follow public health advice on testing, self-isolation and managing confirmed cases of C-19; <p>14. Staff and students with C-19 symptoms, a positive LFD or PCR test result should self-isolate in line with the stay-at-home guidance. This isolation also applies to persons required to quarantine after</p>					
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			<p>returning from designated countries, as updated by the Department for Transport. If anyone in our school community develops C-19 symptoms, however mild, they will be sent home and they should follow public health advice. For students and staff with symptoms, they should avoid using public transport and, wherever possible, be collected by a member of their family or household;</p> <p>15. If a student, staff member or other person becomes unwell with symptoms of coronavirus while in the school setting and needs direct personal care until they can return home, a fluid resistant (IIR type) face mask must be worn by the</p>					
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			<p>supervising adult, if a distance of 2 metres cannot be maintained. If contact with the person is necessary, then gloves, an apron and a fluid resistant (IIR type) face mask must be worn by the supervising adult; if a risk assessment determines that there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection (goggles or face shield) should also be worn. Any rooms or toilet areas that they have used should be cleaned after they have left;</p> <p>16. Staff and students should continue to test twice-weekly at home, with lateral flow device (LFD) test kits, 3-4 days apart. Testing remains voluntary but it is strongly</p>					
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			<p>encouraged by School Management. Schools are strongly encouraged to ask parents/carers and other visitors to take an LFD test before attending the school site;</p> <p>17. Staff and students with a positive LFD test result should self-isolate in line with the stay-at-home guidance. They will also need to get a free PCR test to check if they have C-19. Whilst awaiting the PCR result, the individual should continue to self-isolate. If the PCR test is taken within 2 days of the positive LFD test, and the PCR result is negative, it overrides the self-test LFD test and the student/staff member can return to school, as long as the individual</p>					
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			<p>doesn't have C-19 symptoms;</p> <p>18. School Management can now plan for educational visits in groups of any number, and students will no longer need to be kept in consistent groups for trips or extra-curricular activities;</p> <p>19. From 30th November 2021, schools will review the viability of international educational visits, being very mindful that the Government may amend the Travel List at relatively short notice;</p> <p>20. School is aware that Government Guidance indicates that limiting the attendance of parents and carers at in-school meetings has now been removed.</p>					
2	Students and staff with prior medical	Persons with prescribed medical conditions and	1. The national shielding advice for all adults and	4 x 4 = 16	1. Staff & Parents aware of the NHS 'Test & trace' process and	4 x 3 = 12	All	On-going

	<p>conditions, deemed as 'Clinically Extremely Vulnerable' (CEV).</p>	<p>deemed previously as 'clinically extremely vulnerable' are more at risk from C-19 effects.</p>	<p>children paused on 31st March 2021; the small number of students who will remain on the CEV shielded patient list should continue to remain away from school, if advised by their GP;</p> <ol style="list-style-type: none"> 2. Where a student is unable to attend school because they are complying with clinical and/or public health advice, there is an expectation that school will be able to immediately offer them access to remote education; 3. Clinically Vulnerable (CV) and CEV staff should continue to attend school. While in school they must follow the system of controls to minimise the risks of transmission; 4. Staff who live with those who are CV should also attend the workplace but should ensure they maintain good 		<p>responsibility to inform school management if they are required to socially isolate for 7 days because of a contact alert.</p>			
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			<p>prevention practice in the workplace and at home;</p> <p>5. A person who lives with those who are/ were defined CEV or CV can attend school;</p> <p>6. Pregnant women are in the 'clinically vulnerable' category and are advised to follow the relevant guidance available for CV people, which will be kept updated. School Management are aware that pregnant women from 28 weeks' gestation, or with underlying health conditions at any point of gestation, may be at greater risk of severe illness if they catch coronavirus (C-19); The Headteacher will carry out an individual Risk Assessment with a NEM, and will formally review the RA fortnightly.</p>					
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D. Safe Systems of Work to be outlined below by using the information in Section C once completed:

- PPE required: **Disposable gloves, aprons, face coverings, fluid-resistant face masks, goggles, face shields**
- Other equipment used during activity: **Hand sanitiser; soap; antibacterial wipes and spray; tissues; signage; cleaning equipment; pedal bins**