

Ludlow Church of England School



Careers Guidance: PROVIDER ACCESS POLICY

Approved By	School Performance Committee
Date Approved	September 2020
Last Revised	September 2021
Review Date	July 2022

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school, for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

All students in years 7-11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies, workshops, group discussions, careers adviser appointments and taster events;
- to understand how to make applications for the full range of academic and technical courses

Management of provider access requests

Procedure

A provider wishing to request access should contact:

Alex Griffiths-Jones

IAG Lead

01584 872691

a.griffiths-jones@ludlowschool.com

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers with an opportunity, to come into school to speak to students and/or their parents/carers. These events include:

	Autumn Term	Spring Term	Summer Term
Year 7	<ul style="list-style-type: none"> Virtual assemblies: Local colleges START Profile (Login details provided to students and parents via website) Science Club KS3 Award (Volunteering opportunities in the local community) 	<ul style="list-style-type: none"> Science Club 	<ul style="list-style-type: none"> Science Club
Year 8	<ul style="list-style-type: none"> Careers Convention Live presentation story from Armed Services Engagement Group (Virtual) STEM: <ul style="list-style-type: none"> <i>Chemistry of Paint</i> <i>Science of Photography (Science and Art link with Ludlow College)</i> Science Club Virtual assemblies: Local colleges START Profile (Login details provided to students and parents via website) KS3 Award (Volunteering opportunities in the local community) 	<ul style="list-style-type: none"> Apprenticeship Show – advertised to all students Science Club 	<ul style="list-style-type: none"> The Real Game/Money Matters, using Nationwide Building Society resources (Maths SOW Summer HT1). Science Club
Year 9	<ul style="list-style-type: none"> Options Launch: Parents/Carers and students provided with user guides explaining post-16 choices (Apprenticeships, A-Level, BTEC) Careers appointments prioritised for Y9, focus on PPG, SEND, MA, boys, during Y11 mock week Careers Convention Science Club Virtual assemblies: Local colleges START Profile (Login details provided to students and parents) DofE launch KS3 Award (Volunteering opportunities in the local community) D of E launch 	<ul style="list-style-type: none"> VTT Day: Planning my Future: Encounters with local employers, post-16 pathways advice and guidance Options talk (AimHigher/NCOP) Careers appointments with school Adviser (1:1, small group, reflecting common interests, vulnerable groups) Options focus Apprenticeship Show – advertised to all students Science Club 	<ul style="list-style-type: none"> University visit to Worcester (AimHigher) for whole of cohort Science Club Careers appointments with school Adviser (1:1, small group, reflecting common interests, vulnerable groups)

Year 10	<ul style="list-style-type: none"> • Careers Convention • Work Experience launch • Letters to employers (WEx requests) • COPE Group visit Shrewsbury and Hereford Colleges, County Training and local employers, throughout the year • Finance sessions – Nationwide Building Society led in Citizenship sessions • Citizenship sessions: College applications • START Profile (Login details provided to students and parents) • Ludlow College PE pathways • Virtual assemblies: Local colleges • Continue D of E 	<ul style="list-style-type: none"> • MA visit to University of Oxford • START Profile(Login details provided to students and parents) • Work Experience • ‘Where to Next’ forms • Finance sessions – Nationwide Building Society led in Citizenship session • Apprenticeship Show – advertised to all students • ‘Science Live’ show, Birmingham. GCSE Triple Science students. • ‘Poetry Live’ and Birmingham Art Gallery / Library (MA) • Health and Social Care: Medical careers (School Nurse) • Citizenship sessions: College applications 	<ul style="list-style-type: none"> • Mental Health Nurse – talk on stress and own career, prior to exams – May/June Year 10 • Tutor time small group Careers appointment • Oxbridge talk at Ludlow College (MA) tbc • Post-16 Pathways talks(AimHigher/NCOP) – Raising Aspirations • Taster Day at Ludlow College • Unifest residentials for AimHigher students. • Citizenship sessions: College applications
Year 11	<ul style="list-style-type: none"> • Ludlow Food Festival (GCSE Food group) • Careers Convention • Assemblies - Shrewsbury, Hereford and Ludlow Colleges (Virtual) • Assembly about University Life and Student Finance from University of Worcester (AimHigher) • NCS presentations on volunteering, employability skills • Continue D of E • COPE Group visit Shrewsbury and Hereford Colleges, County Training and local employers throughout the year • START Profile (Login details provided to students and parents) • Virtual assemblies: Local colleges • Citizenship sessions: Mock interviews (Rotary Club tbc) 	<ul style="list-style-type: none"> • Rotary Club session on Interview techniques and application form completion (tbc) • Post-16 provider interviews • MA visit to University of Oxford • AimHigher/Worcester University ‘Where your subjects can take you.’ • Apprenticeship Show – advertised to all students • Motivational Speaker (AimHigher) (tbc) • Assembly for HWTG re apprenticeships (tbc) • ‘Science Live’ show, Birmingham. GCSE Triple Science students • Health and Social Care: Medical careers (School Nurse) 	<ul style="list-style-type: none"> • Post-16 provider interviews • NCS Social Action project and University Residential • Worcester University/AimHigher ‘Where your subjects can take you.’ • Rotary Club session on Interview techniques and application form completion (tbc)

Premises and facilities

The school will make the main hall, classrooms, or private meetings rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the IAG Manager.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the IAG Manager for distribution in school.