

# Ludlow Church of England School



## Careers Guidance: PROVIDER ACCESS POLICY

Approved By	School Performance Committee
Date Approved	September 2020 TBC
Last Revised	July 2020
Review Date	July 2021

## **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to students at the school, for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## **Student entitlement**

All students in years 7-11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies, workshops, group discussions, careers adviser appointments and taster events;
- to understand how to make applications for the full range of academic and technical courses

## **Management of provider access requests**

### **Procedure**

A provider wishing to request access should contact:

Alex Griffiths-Jones

IAG Lead

01584 872691

[a.griffiths-jones@ludlowschool.com](mailto:a.griffiths-jones@ludlowschool.com)

## Opportunities for access

A number of events, integrated into the school careers programme, will offer providers with an opportunity, to come into school to speak to students and/or their parents/carers. These events include:

	Autumn Term	Spring Term	Summer Term
Year 8	<ul style="list-style-type: none"> <li>• Careers Convention</li> <li>• Live presentation story from Armed Services Engagement Group</li> </ul>	<ul style="list-style-type: none"> <li>• START Profile (Login details provided to students and parents)</li> <li>• Apprenticeship Show – advertised to all students</li> </ul>	<ul style="list-style-type: none"> <li>• The Real Game/Money Matters, using Nationwide Building Society resources (Maths SOW Summer HT1).</li> </ul>
Year 9	<ul style="list-style-type: none"> <li>• Options Launch: Parents/Carers and students provided with User guides explaining post-16 choices (Apprenticeships, A-Level, BTEC)</li> <li>• Careers appointments prioritised for Y9, focus on PPG, SEND, MA, underachieving boys, during Y11 mock week</li> <li>• Careers Convention</li> </ul>	<ul style="list-style-type: none"> <li>• VTT Day: Planning my Future: Encounters with local employers, post-16 pathways advice and guidance</li> <li>• Options talk (AimHigher)</li> <li>• START Profile (Online tool offering detailed information - career choices and access)</li> <li>• Careers appointments with school Adviser (1:1, small group, reflecting common interests, vulnerable groups)</li> <li>• Apprenticeship Show – advertised to all students</li> </ul>	<ul style="list-style-type: none"> <li>• University visit to Birmingham (AimHigher) for whole of cohort</li> <li>• Medical Mavericks – workshops on health care careers, tbc.</li> </ul>
Year 10	<ul style="list-style-type: none"> <li>• Careers Convention</li> <li>• Work Experience launch</li> <li>• Letters to employers (WEx requests)</li> <li>• COPE Group visit Shrewsbury and Hereford Colleges, County Training and local employers, throughout the year</li> <li>• Finance sessions – Nationwide Building Society led in Citizenship sessions</li> </ul>	<ul style="list-style-type: none"> <li>• MA visit to University of Oxford</li> <li>• START Profile(Login details provided to students and parents)</li> <li>• Work Experience</li> <li>• ‘Where to Next’ forms</li> <li>• Finance sessions – Nationwide Building Society led in Citizenship session</li> <li>• Apprenticeship Show – advertised to all students</li> <li>• Royal Navy psychometric testing</li> </ul>	<ul style="list-style-type: none"> <li>• Mental Health Nurse – talk on stress and own career, prior to exams – May/June Year 10</li> <li>• Tutor time small group Careers appointment</li> <li>• Oxbridge talk at Shrewsbury College (MA) tbc</li> <li>• Post-16 Pathways talk (AimHigher)</li> <li>• Taster Day at Ludlow College</li> <li>• Unifest residentials for AimHigher students.</li> </ul>
Year 11	<ul style="list-style-type: none"> <li>• Careers Convention</li> <li>• Assemblies - Shrewsbury, Hereford and Ludlow Colleges</li> <li>• Assembly about University Life and Student Finance from University of Worcester (AimHigher)</li> <li>• NCS presentations on volunteering, employability skills</li> <li>• COPE Group visit Shrewsbury and Hereford Colleges, County Training and local employers throughout the year</li> <li>• Royal Navy psychometric testing – revisit to students who have passed to consider career options.</li> </ul>	<ul style="list-style-type: none"> <li>• DWP-led session on Interview techniques and application form completion</li> <li>• Army application support (Army Outreach Team)</li> <li>• Post-16 provider interviews</li> <li>• MA visit to University of Oxford</li> <li>• START Profile (Login details provided to students and parents)</li> <li>• AimHigher/Worcester University ‘Where your subjects can take you.’</li> <li>• Apprenticeship Show – advertised to all students</li> <li>• Motivational Speaker (AimHigher)</li> <li>• Assembly for HWTG re apprenticeships</li> <li>• Hereford Sixth Form Workshops</li> </ul>	<ul style="list-style-type: none"> <li>• Post-16 provider interviews</li> <li>• NCS Social Action project and University Residential</li> <li>• Worcester University/AimHigher ‘Where your subjects can take you.’</li> </ul>

**Premises and facilities**

The school will make the main hall, classrooms, or private meetings rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the IAG Manager.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the IAG Manager for distribution in school.