



LUDLOW
C . E . S C H O O L

Person Specification

Job Title: Teaching Assistant Level 2

Attributes	Essential (✓)	Desirable (✓)	Method used to gather information (A – Application form I – Interview T – Test P – Presentation)
Qualifications 5 G.C.S.E. or equivalent, including Maths and English Teaching Assistant NVQ Level 2 or have completed training of a similar standard First Aid qualification		✓ ✓ ✓	
Work or relevant experience At least 2 years relevant experience working in an educational setting Some experience of classroom administration support Ability to plan and organise effectively	✓	✓ ✓	

<p>Knowledge and understanding</p> <p>A good knowledge of school based education including child development</p> <p>National learning strategies including Literacy and Numeracy</p>	<p>✓</p>	<p>✓</p>	
<p>Skills and Abilities (relevant to post)</p> <p>Good communication skills and ability to relate well to children, staff and parents</p> <p>Evidence of working well as part of a team</p> <p>ICT and the willingness to update skills and undertake further training</p> <p>Specialist skills, training or experience e.g. Art, Music, ICT, display etc.</p>	<p>✓</p> <p>✓</p> <p>✓</p>	<p>✓</p>	
<p>Personal Qualities</p> <p>Ability to bring to the role, initiative, enthusiasm and commitment</p> <p>Flexibility and reliability</p> <p>Willingness to develop skills with further training</p>	<p>✓</p> <p>✓</p> <p>✓</p>		